

Guidelines for the Faculty of Economics and Business 'E&B Alumni Achiever' Awards

What are the E&B Alumni Achiever Awards?

The Economics and Business (E&B) Alumni Achiever Awards have been set up to recognise graduates of the Faculty of Economics and Business for exceptional professional achievement and contribution to the community at the local, state, national or international levels.

This will be the inaugural year for the Faculty's 'E&B Alumni Achiever Award' program which will complement the already existing and prestigious University Alumni Awards program that has been running for more than a decade. The awards will be coordinated by the Faculty's Alumni Relations Officer with guidance from the Faculty's Dean and the University's Alumni Chapters Officer.

The Faculty would like to recognise our 'E&B Alumni Achievers' for their commitment to the community and professional service in the following categories which are in line with the University's awards program:

- "E&B Community Alumni Achiever" Award
- "E&B International Alumni Achiever" Award
- "E&B Professional Alumni Achiever" Award
- "E&B Young Alumni Achiever" Award

Who is eligible for nomination?

Only graduates from the Faculty of Economics and Business at The University of Sydney may be nominated for the E&B Alumni Achiever Awards.

To be eligible for nomination alumni do not have to be working in the particular discipline from which they graduated.

How many awards are offered annually?

A maximum of four alumni awards may be offered each year in the categories detailed fully below.

What are the criteria for selection?

The quality of the nominees' achievements should be extremely high. The range of endeavours promoted by the awards includes:

- "E&B Community Alumni Achiever" Award
To recognise the personal contributions that alumni have made to the enrichment of Australian society through their community service.
- "E&B International Alumni Achiever" Award
To recognise the personal contributions that alumni who reside overseas have made to the enrichment of international society through their community or professional service.
- "E&B Professional Alumni Achiever" Award
To recognise the outstanding achievements of alumni in their professional field.
- "E&B Young Alumni Achiever" Award
To recognise the outstanding achievements made by alumni aged 30 and younger to the University, local, Australian or international communities.

The Awards commend activities which often go unrecognised within the wider community. In considering nominations for the awards, the range of endeavours recognised by the selection panel includes:

- innovation
- stimulation of new ideas and services
- dedication
- creativity
- leadership
- community spirit

What information should be provided with a nomination?

An official nomination form with two supporting nominators should be completed, as well as:

- An outline of the qualities which you think make your nominee worthy of an E&B Alumni Achiever Award with particular reference to the specific category of nomination (500 words suggested length).
- Any activities in or beyond the profession your nominee is engaged in.
- A curriculum vitae.
- A list of community service contributions where relevant.
- Provide, if available, documentary evidence such as newspaper clippings, copies of certificates etc of your nominee's achievements and activities.

The nominator is encouraged to approach the nominee for additional information, particularly related to service to the community outside their professional area.

All nominations and supporting statements are confidential. The information provided in the nomination process will not be communicated to the nominee, unless the nominator so chooses.

Nominations (submitted on the official form with the required supporting documents) are to be received by the Alumni Relations Officer for the Faculty of Economics and Business no later than Friday, 15th May 2009 at 5.00pm.

Who can nominate?

Nominations for the awards may be submitted by members of the University community and the wider community. For example:

- a graduate of the University of Sydney
- an academic staff member of The University of Sydney
- an employer
- a member of the community

Alumni may not nominate themselves for the E&B Alumni Achiever Awards.

Nominations should include information regarding why the nominee is exceptional and be prepared with attention to detail, ensuring that all possible information on the nominee is included. Nominations should include all relevant experiences since the nominee initially graduated from the University of Sydney.

Please address criteria in plain English, except where this is not possible due to the technical nature of the content i.e. no jargon or irrelevant detail.

How are the awards made?

The Faculty selection process is at the discretion of the Alumni Working Group which is made up of Faculty alumni and is chaired by the Dean, Professor Peter Wolnizer. The group is coordinated by the Faculty's Alumni Relations Officer, Kim Lockwood.

The Alumni Working Group will meet shortly after nominations close to select the award recipients and winners will be notified in early June.

If a nominator of an award is on the selection panel for the *E&B Alumni Achiever Awards*, then the nominator's interests should be declared.

When are the awards presented?

The Awards will be presented at a Faculty of Economics and Business event in 2009 where the announcement of the winners for each category will be made – notification of this event date will be posted on this website shortly.

If the recipient is unable to receive an Award in person, the Award will be presented in a manner determined by the Dean's Judging Panel in consultation with the recipient.

How do these awards relate to The University of Sydney Alumni Awards?

This new E&B Alumni Achiever Awards program feeds into the already existing and prestigious University of Sydney Alumni Awards program which has been running for over a decade.

Winners of each category for the "E&B Alumni Achiever" Awards will automatically be entered into the nomination process for the University of Sydney Alumni Awards.

The Faculty of Economics and Business very much appreciates the time and effort that is put into the nomination process for these awards and thanks you very much for your support and commitment.

Kim Lockwood, Alumni Relations Officer, Faculty of Economics and Business