



COURSE INFORMATION

Course applying for

Commencing in Semester 1 Semester 2 Year

PERSONAL DETAILS

Title Surname Given names

Date of birth (dd/mm/yyyy) / / Sex Male Female

Have you ever been enrolled at the University of Sydney? Yes No

If yes, give your student number or first year of enrolment

Postal address

Suburb State Postcode

Phone (home) Phone (business) Mobile

Fax Email

Citizenship Australian permanent resident? Yes No

ACADEMIC RECORD

Name of course	Institution	Country	Start year	End year	Total years	Completed (Y/N)

Original/certified academic records must be attached with your application
(Official English translation to be attached if appropriate)

EMPLOYMENT HISTORY

From (date)	To (date)	Total (months)	Agency	Job title	Level

You must attach a brief employment history or curriculum vitae

UNIVERSITY USE ONLY

Course Date received Date actioned

Qualified Yes No ID number

Offer Yes No Conditional on

Approved by Program Coordinator Signed

DEPARTMENT OF PREMIER AND CABINET USE ONLY

Funding

Approved for Central Funding Approved for Agency Funding Self-funding



PERSONAL STATEMENT

Please complete a one page statement outlining what you hope to achieve professionally and personally by completing postgraduate study at the University of Sydney.

DECLARATION

I agree:

- to read and comply with the rules on admission and enrolment of the University of Sydney
- to notify the University immediately if there is any change to the information I have given in this application

I understand that:

- the University may obtain official records from any institution that I attended previously
- the University is not responsible for documents submitted; the documents become the property of the University
- the University may vary or cancel any decision it makes if the information I have given is incorrect or incomplete
- the University may request a statement from my employer about my experience or the level of my position
- I am fully responsible for my education and living expenses while studying at the University of Sydney
- the University or the Australian Government cannot help if I run short of funds

I declare that the information I have given in this application is complete and correct.

Signature:

Date: / /

APPLICATIONS WILL NOT BE CONSIDERED WITHOUT THE FOLLOWING DOCUMENTATION

Checklist:

- Completed application for admission form
- Proof of Australian or New Zealand citizenship or Australian permanent residency (certified copies of birth certificate, passport and or citizenship documents)
- Official transcripts from the Registrar of your previous institution (with English translation if in another language)
- Evidence of completion of your previous degree (may be included on your transcript. If you are currently completing your degree this may be supplied later)
- Change of name/marriage certificate, if relevant
- Brief employment history/curriculum vitae
- Personal statement

The following may be supplied later:

Unless specifically exempted by the Director of the Graduate School of Government, the University of Sydney, applicants whose first degree was conducted and examined in a language other than English will be required to provide, before enrolment, evidence of English Language proficiency as follows:

Academic IELTS minimum 6.5 (with a minimum of 6.00 in each band), or TOEFL (paper-based) minimum 577 with a minimum TWE of 4.5, or CBT (computer based TOEFL) minimum 233 and essay rating minimum 4.5.

Please note that you must submit originals or certified copies of the documentation outlined above. If you are unable to submit originals, copies can be certified by a staff member of the Graduate School of Government.

SEND COMPLETED APPLICATIONS ALONG WITH ALL DOCUMENTS TO

Sponsored (Central/Agency) Funded Applicants

Send your application to the HR Coordinator in your department/agency. Your application will be forwarded to Department of Premier and Cabinet for funding evaluation and then to the University of Sydney for assessment for admission.

Self-funded Applicants

**Graduate School of Government
Room N208, H03 Institute Building
University of Sydney
Sydney NSW 2006**

The University of Sydney collects, stores and uses personal information only for the purposes of administering prospective and current postgraduate student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's Privacy Policy at <http://www.usyd.edu.au/arms/privacy/policy.htm> or telephone (02) 9351 4263 or foi@mail.usyd.edu.au