



## Opening Up Opportunities

[Week Commencing 14<sup>th</sup> September 2009](#)

Explore CEO career resources and information on Blackboard:

Go to *My Organisations* on the right hand side

Click through to *"CEO on Blackboard"*

Or visit us on our website at [www.econ.usyd.edu.au/careers](http://www.econ.usyd.edu.au/careers)

If you would like us to promote an event or activity, email us at [careers@econ.usyd.edu.au](mailto:careers@econ.usyd.edu.au)



### IN THIS EDITION...

## Graduate Jobs and Internship, Work Experience Opportunities

Current list of opportunities employers have asked us to advertise to Faculty Students. You will find both local opportunities and opportunities overseas. List updated and new positions are included in this issue.



## Career Events

Also included in this issue are career events and activities. The CEO is dedicated to promoting all career related events whether it's a CEO hosted event, an employer event or an event run by a club or society. If we show it you need to know it! Be sure to check if the event requires registration.

To find out what career events will be going on in the Faculty this Semester visit the careers website events page <http://www.econ.usyd.edu.au/careers/events> or log in to the CEO's Blackboard site and click on "Events and Workshops". As always don't forget to check the Blackboard Announcements.



## Scholarship opportunities in Singapore for graduates

The Singapore College of Insurance are currently launching an 'Insurance Executive Scholarship Program' which caters to fresh graduates and graduates with less than 1 year of working experience from local and overseas universities who are Singaporean and Singapore PR. This 3-yr program serves to train young talents into the insurance industry to hold key positions in areas such as claims, loss adjustment as well as underwriting.

More information can be found on <https://www.scicollege.org.sg/IESP/home.asp>

This issue has been updated with new entries just look for the



stamp!



## 2010 Work Integrated Learning Scholarship

**NEW!!**

**Eligible Students:** check criteria at [http://www.acen.edu.au/images/resources/news/wil\\_scholarship\\_guidelines.doc](http://www.acen.edu.au/images/resources/news/wil_scholarship_guidelines.doc)

ACEN is the national body undertaking research and projects in relation to work integrated learning, ie placements, internships, practicum etc. within Australia. It liaises and partners with industry, government and not for profit organisations, to identify and promote opportunities on ways to enhance the student's learning outside the classroom.

Members of ACEN understand that a student may, from time to time, face difficulties in supporting themselves or their families while undertaking a placement or learning experience outside the classroom. It is for this reason that ACEN are providing a scholarship of \$3,000 to assist a student in undertaking their placement.

This scholarship aims to support a student who will face economic hardship in undertaking a work integrated learning (WIL)/internship placement in 2010.

**Application Process:** download application form at [http://www.acen.edu.au/images/resources/news/wil\\_schol\\_application2010.doc](http://www.acen.edu.au/images/resources/news/wil_schol_application2010.doc)

**Applications close:** 5:00pm (AEST) Monday 30 November 2009.



### Business Investors Group

**Attention all marketing students**



**Show your knowledge and initiative in writing a marketing plan for Unijobs.com.au. Give it a go and remember to Think BIG!**

The Business Investors Group (BIG) is running a competition for Marketing students to create an effective marketing plan for Unijobs.com.au. The overall winner receives a prize of **\$1000 cash** and a casual contract **paid marketing role** working on a number of projects for BIG (Big Investors Group).

For more information go to [http://www.biginvestments.com.au/unijobs\\_marketing\\_challenge.html](http://www.biginvestments.com.au/unijobs_marketing_challenge.html)

**Entries must be received by** 5pm on 30<sup>th</sup> October 2009

### GRADUATE OPPORTUNITIES



### Online Fundraising Co-ordinator

**NEW!!**

**Eligible Students:** Graduate or equivalent qualifications in a relevant field

We are one of Australia's leading online fundraisers assisting the not-for-profit sector. Our company supports and promotes action within the community - whether it is local, environmental, or global. We are young, enthusiastic and on a mission to get more Australians giving in a time and cost effective manner.

We seek a highly motivated and talented individual with a clear career development drive, to join our unified and results driven team during an exciting growth period. This integral role reports to management and will be responsible

for assisting with the administration, management and customer's service for online fundraising activities. Come join the fun and vibrant team with proven experience in the new and exciting world of online fundraising and network with some of Australia's leading and most worthy charities.

The successful candidate will be passionate about fundraising & philanthropy, customer service and helping the not-for-profit sector. With excellent people skills and phone manner, you will have a high level of computer literacy and be highly organised, with the ability to multi-task, problem solve and work independently. Whilst being a fun-loving person, you will also need to have a good demeanour when under times of duress. The successful candidate will be remunerated with a base salary and have excellent career opportunities.

**As the successful candidate you will have:**

- Excellent Customer Service skills
- Genuine interest in the not-for-profit sector
- Excellent written and verbal communication skills
- A keen eye for detail and be highly organised
- The ability to work effectively under pressure whilst managing multiple tasks.
- A high level of computer literacy
- Ability to work as part of a team and develop strong internal and external working relationships
- Be passionate about making a difference

**Favourably viewed:**

- Graduate or equivalent qualifications in a relevant field
- Marketing or Fundraising background
- Online/Digital experience
- Experience in the not for profit sector

**Application Process:** Please forward your CV and cover letter to [jobs@gofundraise.com.au](mailto:jobs@gofundraise.com.au)

**Applications close:** 18<sup>th</sup> September



**2010 Graduate Program**

**NEW!!**

**Eligible Students:** Final year students studying Logistics/ Engineering/ Business/ Economics/ Commerce/ Information Technology.

DHL Supply Chain is the world leader in supply chain management, providing customer-focused solutions to a wide range of industries including retail, consumer, technology, automotive, healthcare, chemical and industrial. DHL's parent company (Deutsche Post DHL) is the 7<sup>th</sup> largest Global Employer- what an opportunity!!

We are looking for graduates to commence full-time employment in our graduate program next year. As a graduate you will have exposure to each aspect of our operational workings across each of our divisions, working with great teams and leaders that are excited about new ideas and the opportunities for improvement that come from your new ideas and different way of thinking about issues and problems.

The DHL Graduate Program provides you with great exposure across our business with an opportunity to be involved meaningful projects that have a direct impact on our business. Does that get you thinking about your future – are you excited about what opportunities lay ahead?

We will be conducting an information session at the University of Sydney about our graduate opportunities. Are you interested in gaining exposure and experience across our ever expanding logistics business? Then come along to our information session.

**Information Session Details:**

**Date:** Wednesday 7 October

**Time:** 1-2pm

**Location:** Merewether Lecture Room 5

Possibility of site visit to DHL will be discussed in this Seminar.



## Candidate Manager

**NEW!!**

**Eligible Students:** Students in their final year of studies looking for a permanent, full time role. Can be undergraduate or postgraduate students.

Graduate opportunity in Global HR ASX listed company - CBD based

Join the best, utilize your business/HR degree and build a great career by joining the award winning Executive Recruitment Consultancy.

Talent2 is a specialist, high-value, consultative, search-enabled executive recruitment firm that undertakes assignments in specific disciplines at mid to senior level on both contract and permanent basis.

You will bring your passion for customer service and business acumen into a busy and constantly diverse role. Joining the most successful team in Sydney, with an enviable reputation within the senior and executive markets, you will be mentored in managing sourcing strategies for candidates. You will be identifying, sourcing and interviewing the next generation of accounting talent in the Australian and Asian markets. Ultimately developing your expertise in helping our clients secure the best staff in the marketplace.

You will have a Business, Commerce or HR based degree, enjoy building customer relationships in a business environment and looking for a career path where success is visible and rewarded. If you would like to know more about this opportunity within this dynamic people based business environment, please give me a call.

**Application Process:** Call Carolyn Wilkinson on 02 9087 6231

**Applications Close:** Not specified



## 2010 Graduate Program

**NEW!!**

**Eligible Students:** Graduates

### ADVERTISING'S FUTURE LEADERS

#### Why not work in an environment that encourages individuality and creativity?

This year DDB has won some of the most prestigious advertising titles in Australia making it the number one agency in the country. What's more is that we're seeking graduates who are not just unafraid of the unexpected, but actually want to embrace it.

Commencing at the end of January 2010, the 7 week Graduate Training Program allows successful applicants to gain experience in all major disciplines of Advertising including Business Management, Planning, Creative, Media, TV Production, Traffic/Print Production, Direct Marketing, Sales Promotion, PR, Brand Consultancy, Online and Finance.

The program is based at our Sydney office with the majority of trainees being offered full time junior business management positions at the end of this training period.

Over the past 10 years previous DDB graduates have gone on to build solid careers at the agency. DDB is serious about recruiting the most talented graduates available to build on the agency's reputation for having some of the best people in the industry.

Selection is a three-stage process:

1. Applications to be submitted by Friday 2<sup>nd</sup> of October 2009
2. Assessment Day Friday 30<sup>th</sup> October 2009
3. Recall Interviews Wednesday 4<sup>th</sup> November 2009

**To apply, you must be available to attend on the above dates. The deadline for applications is the 2<sup>nd</sup> of October 2009!**

For more information, write to [graduate@syd.ddb.com](mailto:graduate@syd.ddb.com) or visit <http://ddb.com.au> Go to "join us" and click "DDB Group Graduate Program 2010"

**Application Process:** [www.ddb.com.au](http://www.ddb.com.au) Go to "join Us" section, click on "DDB Group Graduate Program 2010" and download application and sent it back to us.

**Closing Date:** Friday 2<sup>nd</sup> October 2009



## Graduate Program – IARCS & Tax

**Eligible Students:** Final Year Students

KPMG opens the door to a challenging and rewarding career in professional services. Seeking bright minds from all degree disciplines, we offer the opportunity to build a career that suits you and allows you to develop at your own pace. You'll have the opportunity to work with a team of outstanding professionals, whilst enjoying our open and friendly culture.

The *Graduate Program* offers participants the opportunity to work with leading organisations ranging from the larger ASX 100s, government enterprises and not-for-profits, to some of the most innovative Australian businesses. We want you to grow and learn as much as you can. Once you step on board you can start to explore the wide range of options available to you at KPMG – our different areas, specialised industries and a range of clients across Australia and the globe!

KPMG currently has graduate positions to commence immediately in our Internal Audit, Risk & Control Services group, and positions for a 2010 commencement are available in our Tax group. To find out more about these opportunities or to apply please visit the careers page of our website [www.kpmg.com.au](http://www.kpmg.com.au)

International students are welcome to apply.

Applications are accepted through: [www.kpmg.com.au](http://www.kpmg.com.au)

**Applications Close:** Applications will remain open until all positions have been filled



## Graduate and Summer Vacation Programs

**Eligible Students:** All disciplines

PricewaterhouseCoopers (PwC) is one of the world's leading professional services firms, with over 140 years of experience in assurance, tax and advisory services.

We work with our clients to solve their challenges and succeed in both buoyant and difficult economic times.

In Australia, PwC employs over 6000 people, who service 90 of Australia's top 100 listed companies and 704 of the leading 1000 IBIS firms. The firm was named Best Large Accounting Firm and Market Leader by BRW Magazine's Client Choice Awards in 2008.

PwC offers a great variety of career opportunities, more varied work experience and flexible working conditions for graduates and Vacationers from all disciplines

Applications are accepted through: [www.pwc.com/au/careers](http://www.pwc.com/au/careers)

**Applications Close:** See website

## Recruitment Consultancy

**Eligible Students:** All disciplines, HR related discipline preferred

Are you a motivated and driven individual seeking a diverse, challenging and high performance environment where you can gain exposure to the corporate world?

Futurestep is a global leader in talent acquisition and management solutions. As an organisation we work closely with blue chip clients to understand their talent needs and develop innovative solutions to address those needs. Our lines of business span Mid-Management Search and Selection, Recruitment Process Outsourcing and HR Consulting.

We would like to speak to graduates seeking to begin their career in Recruitment or HR with an industry leading, forward thinking organisation. Joining Futurestep allows you the opportunity to develop your skills in a professional, high performance work environment while learning from industry experts.

Key characteristics we look for include a history of academic and extracurricular achievement, excellent written and verbal communication skills and an indication of strong business acumen.

If this sounds like you, please register your interest in working with us by going to [www.futurestep.com.au](http://www.futurestep.com.au) and quoting reference FSI67198.

**Applications are accepted through:** [www.opportunities.futurestep.com](http://www.opportunities.futurestep.com)

**Applications Close:** Ongoing



Reckitt  
Benckiser

Commercial Graduate Program  
Supply Graduate Program

**Eligible Students:** All disciplines

Reckitt Benckiser is the world's No. 1 Company in household cleaning products (excluding laundry detergents) and a leading player in health and personal care. We are the name behind many instantly recognised brands including *Nurofen*, *Strepsils*, *Finish*, *Mortein*, *Dettol*, *Veet*, *Clearasil*, *Airwick* and *Vanish Napisan*.

**Some key facts:**

- Selling over 15 million products every day
- Number 1 or 2 in every category we compete in
- Market capitalisation of 18 billion GBP and ranked in the Top 20 of the FTSE 100 Index
- Net revenues in excess of 6.6 billion GBP / \$12 billion annually
- Operations in 60 countries and sales in 180 countries
- Approx. 23,000 people worldwide
- A share price that has consistently outperformed the market
- Global Partnership with "Save the Children"

**Our ANZ Graduate Program**

We offer real challenge and development within our Sales/Marketing and Supply teams, through excellent rotational Graduate Programs that provide real responsibility from day one.

We believe that it is the talent and passion of our people, combined with a unique company culture that makes the difference. Our Graduate Development Programs are designed to take graduates and develop them as leaders for the future.

**Applications are accepted through:** Expressions of interest to be sent to [aust-recruitment@reckittbenckiser.com](mailto:aust-recruitment@reckittbenckiser.com)

**Applications Close:** Applications accepted all year round

## Emerging Leader-Business Development Consultant

**Eligible Students:** Graduate Students with 3-5 years of business development or sales experience.

Are you a creative entrepreneur who wants to help the world's leading companies grow in profit?

Gallup Consulting is searching for talented graduates to serve as trusted advisors to our growing client base. We are looking to develop rising stars who will maximize opportunities to further our business objectives across the globe.

These energetic professionals will participate in an extensive training and development program to learn Gallup's unique approach to consulting and business development.

Each Business Development Consultant will work with our Partners to serve our Fortune 1,000 clients around the world. As they demonstrate a mastery of Gallup's practices and processes, the Business Development Consultants will gain absolute responsibility for creating, managing, and growing these vital client relationships.

This position requires someone with:

- ability to assess business needs and identify opportunities
- entrepreneurial initiative to develop relationships with current and prospective clients
- interpersonal skills to communicate with and present to clients effectively
- business aptitude to partner with Gallup consultants to build and manage innovative solutions
- courage to influence senior-level decision makers
- desire to be measured and compensated based on performance
- insatiable need to achieve new goals and excel among peers
- aspiration to build a successful, long-term consulting career at Gallup

**Applications are accepted through:** <http://www.gallup.com/careers/search.aspx>

**Applications Close:** Wednesday, September 30, 2009

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**GradGap**

**Eligible Students:** 2008/2009 Graduates

Congratulations – You are now well on your way to completing your marketing, advertising or communications degree and hopefully landing your first marketing job! But as any shrewd marketer will know, experience is one thing that's guaranteed to light up a prospective employer's eyes – so how do you get this experience, especially in the current climate?

GradGap is a four-week unpaid work experience scheme that matches the hottest graduate marketing talent with some of Australia's biggest marketing departments and advertising agencies.

If you're looking to get a foot on the career ladder and that golden opportunity in one of Sydney's top marketing departments or agencies, the experience you'll gain from this internship will help to get your marketing career off the ground.

Even before this, at interview with us, you'll receive advice on your CV, career search and interview tips – what's there to think about?

However, to apply for the GradGap scheme, you must be a recent graduate (2008/2009) with a relevant degree in marketing, advertising and communications.

**Applications are accepted through:** Please send your CV and details to [angela.jenkins@thesggroup.com.au](mailto:angela.jenkins@thesggroup.com.au), or visit [www.stopgap.com.au/GradGap](http://www.stopgap.com.au/GradGap) today!

**Applications Close:** N/A

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## Graduate Trainee Recruitment Consultant

**Eligible Students:** All disciplines, particular interest in commerce, marketing, accounting and finance, economics, sports science, social science.

Hydrogen Group is one of the world's leading specialist recruitment groups, having received multiple accolades in recognition of our industry beating growth, the quality of our service, and the investment in our people. As a key part of our growth plans, we are looking to recruit trainee recruitment consultants to join our Australian head office, based in Sydney's CBD. With the support of a hugely successful European business (named number 1 in Britain's Top Employer for the last 2 years), and a growing Asian and Middle Eastern business, we have the resources to equip our people with the skills, tools and support they need to be highly successful, however we are not encumbered with the bureaucracy and glass ceilings that are often associated with larger firms.

As a trainee recruitment consultant within Hydrogen Group, you will be responsible for every element of the recruitment lifecycle. You will be responsible for business development, and building relationships with your clients and candidates. Day to day, your role will involve calling potential clients to find out if they're recruiting and win their business. You will also be responsible for negotiating fees, advertising roles and screening CVs.

**Applications are accepted through:** Go to [www.hydrogengroup.com/careers](http://www.hydrogengroup.com/careers) and follow the links online, or send your CV directly to Helen Dunn (Hydrogen Group's Internal Recruiter) at [careers@hydrogengroup.com.au](mailto:careers@hydrogengroup.com.au)

**Applications Close:** Ongoing vacancy

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## Career Opportunities in China

For those of you planning to return to Hong Kong or China, KPMG China is continuing to invest heavily in recruitment, with a strong commitment to China. We will recruit 2,000 graduates this year across our core functions: Audit, Tax, Financial Advisory Services and Risk Advisory Services.

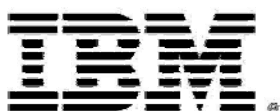
Being part of KPMG China means that you will be an integral part of a team, working to deliver value to our clients, our people and our communities. You will also have the chance to explore new opportunities and gain achievements in your career.

Our application period is on now. We welcome overseas graduates like you to apply. Please log on to [hr.kpmg.com.hk](http://hr.kpmg.com.hk) or [hr.kpmg.com.cn](http://hr.kpmg.com.cn)

We look forward to hearing more about you.

**KPMG is a global network of member firms operating across 144 countries in 698 cities. With over 137,000 people worldwide, including more than 8,500 people across 12 offices in China, we provide audit, tax, and advisory services to many of the world's most successful companies.**

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## Graduate & Internship Programs

**Eligible Students:** Must be an Australian Citizen or Permanent Resident  
Must have graduated from a recognised tertiary institution within the past 18mths or about to graduate  
Must have achieved a credit average or above

After decades as the leader in computer hardware, IBM has evolved itself into a company designed to be capable of meeting an organisation's entire IT needs – from consulting through to hardware, software and services. Clients come to us for complete business solutions, backed by world-class industry services and technology know-how.

We are hiring graduates and interns for 2009 and 2010 across a number of our business units including - marketing, sales, business operations and IT.

With over 15,000 employees in Australia and New Zealand and 325,000 employees worldwide you will become part of a globally diverse team.

**Applications are accepted through:** [www.ibmgraduates.com.au](http://www.ibmgraduates.com.au)

**Applications Close:** No Closing Date

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**INTERNSHIP/SUMMER VACATION WORK EXPERIENCE**  
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**CPA Australia Internship Program**



**Eligible Students:** students need register as a CPA Passport student, be over 18 years old, undertaking a CPA Australia recognised university course and demonstrating strong academic grades, and eligible to work in the market to which they are applying.

The CPA Australia Internship Program offers students paid work placements with some of the world's biggest and most respected organisations throughout Australia, New Zealand, Vietnam, Mainland China, Hong Kong, Singapore and Malaysia.

Professional work experience is a great way to stand out in the competitive graduate market by demonstrating to potential employers your commitment to pursuing a career in finance, accounting or business. Working alongside an employer who is keen to provide an enjoyable and worthwhile internship program, you'll gain exposure to the diverse and meaningful work that CPAs do.

Placements are offered across a range of sectors and industries including accounting, finance, banking, health, energy, IT and government. Students who took part in the 2008 - 09 internship program had the chance to work at organisations such as Coca-Cola Amatil, Nestle, Telstra, Flight Centre, Intel, BP and the big 4 firms in Asia.

To be eligible to take part in the internship program, students need register as a CPA Passport student, be over 18 years old, undertaking a CPA Australia recognised university course and demonstrating strong academic grades, and eligible to work in the market to which they are applying.

CPA Passport students wanting to apply for the program should begin preparing for their application now. The information you will need to provide includes: your CPA Passport number; personal details; contact details; work history or similar; referee details; skills; academic history - including scanned copies of transcripts; and an 250 to 500-word essay addressing how the CPA Australia Internship Program will benefit your career.

The internship program will offer four to 12-week placements from November 2009 to March 2010.

**Applications are accepted through:** [www.cpacareers.com.au/](http://www.cpacareers.com.au/)

**Applications Close:** See Website

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## Marketing Internship - 2 positions available

**Eligible Students:** 2nd and 3rd year students of marketing or related business disciplines

sphinxx deliver services to the general public via [sphinxx.com.au](http://sphinxx.com.au) and our development days and events. We currently operate in Sydney and Melbourne and will be expanding to Adelaide and Brisbane in 2010. In addition we offer a range of premium services to individual and corporate members online and via our webinar and remote learning.

Our clients include many leading companies, professional services firms and organisations such as IBM, MLC, CA and Baker & McKenzie. Our major sponsor is Westpac.

We are seeking to appoint 2 marketing interns who will have the opportunity to learn and apply marketing skills to a range of activities within our business including:

1. **Events:** promoting and marketing our development days and events to target companies and organisations as a learning and incentive program for their senior women
2. **Sponsorship:** secure sponsors for our website and events including corporate sponsors, product giveaways and offers for members, website promotions etc
3. **Website:** source information and write content for blogs, newsletters and related social media relevant to [sphinxx.com.au](http://sphinxx.com.au) as well as promoting the website across a range of online forums.

sphinxx enjoys a flexible workplace in every sense. Our operations are performed by a small team of passionate full and part time employees, graduates, interns, beagles, volunteers and corporate supporters. Our back office is in Mosman (close to ferry) and normal office hours are 10am - 5.30pm on Tuesdays, Wednesdays and Thursdays. Outside of these days various members of our team work virtually and remotely in line with business and client requirements.

**Application process and closing date:** visit

[http://www.econ.usyd.edu.au/careers/students/jobs\\_and\\_work\\_experience](http://www.econ.usyd.edu.au/careers/students/jobs_and_work_experience) for complete job advertisement, selection criteria and application details.

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## Gandangara Cadetship

Local Aboriginal Land Council

**Eligible Students:** The person must be currently studying finance, economic/accounting degree

Gandangara LALC is seeking a person who is interested in doing a cadetship.

The Cadet participating in the program will work directly with the Finance Manager for 1-2 days per week.

Location based at Gandangara in Liverpool

**Application Process:** Please email your resume and a cover letter to [caflanagan@glalc.org.au](mailto:caflanagan@glalc.org.au) Or for more information call (02)9602 5280.

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## CASUAL/PART TIME/ VOLUNTEER WORK EXPERIENCE

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**PASS @ Economics and Business**



**Eligible Students:** All E@B students whom have a Distinction or High Distinction grade in a relevant Unit of Study and a credit average overall in your academic achievement. This opportunity is open to International Applicants.

PASS involves weekly timetabled sessions where PASS peer facilitators model different study techniques, assist with study guides and provide timely feedback. The focus is on increasing student understanding and deeper learning. The peer facilitators are students who have taken the subject before and are trained to foster student learning and active engagement with their course content. The peer facilitators are not there to re-teach lecture material, but rather to facilitate discussion and active learning. This is paid employment. Details of UoS involved in the program are listed on our website.

For more information visit [www.econ.usyd.edu.au/pass](http://www.econ.usyd.edu.au/pass)

**Applications Process:** To apply applicants need to complete an application form and submit it in triplicate (i.e., 3 copies of the complete application pack). Details can be found at [http://www.econ.usyd.edu.au/learning/pass/pass\\_recruitment](http://www.econ.usyd.edu.au/learning/pass/pass_recruitment)

**Applications Close:** Friday 25<sup>th</sup> September 2009



## Voluntary Positions – Events / Projects



**Eligible Students:** Students preferably in latter stages of Business Law, Marketing, International Business or Work and Organisational Studies. This opportunity is open to International Applicants. Successful applicants have the opportunity to start ASAP.

Generation-I Productions is a newly established events management company dedicated to delivering unprecedented world class entertainment events across Australia, targeted at both the Muslim and wider Australian communities.

Generation-I is a small company that gives you an opportunity to make a real impression and develop with it, with the benefit of being in close supervision of experienced and professional mentors. The founders of Generation-I have burnt countless imagination globes, and believe a good laugh is vital to a successful work culture.

Generation-I is currently inviting students or graduates wishing to undertake a voluntary work placement within the company. Students can complete a full-time or part-time placement. Specific areas of work will include but not be limited to:

- Marketing
- Events / Entertainments management
- Legal and contract administration
- Commercial sponsorship and funding
- Event Logistics
- Digital Media / Design

Being part of or having a good understanding of the Muslim community is highly advantageous.

Candidates should be highly motivated, have an excellent command of the English language and be confident in their documentation and communication skills.

**Applications are accepted via** Send your resume and a brief introductory letter to: [contact@generation-i.com.au](mailto:contact@generation-i.com.au)

**Applications Close:** 30 September



Administration Clerk

**Eligible Students:** 2<sup>nd</sup> Year Students and Over

The role involves reporting directly to firm's partners and delivering forms and database inclusions with various clients' data regarding tax and accounting services.

Experience in Microsoft office, especially in excel and advanced English skills are a distinct advantage.

Visit [www.alltax.com.au](http://www.alltax.com.au) for more information

**Applications are accepted through:**

In order to apply for this position you must take the personality test on the following link

<http://similarminds.com/test.html> and send together with your resume via email to [support@alltax.com.au](mailto:support@alltax.com.au)

**Applications Close:** N/A – positions still available



## Marketing Intern

**Eligible Students:** All with an interest in business or marketing

This is ongoing, we welcome applications at all times of year, however we only have 1 person at a time. LaRoo is a small business selling Mocks which are socks for mobile phones to help protect them from scratching. The business has been going for 5 years and has a small team of 6. The office is based in Mosman.

The role is to support the marketing team through all aspects of marketing including social media, website, promotions on and off line, new product development, working with the PR agency and graphic designer. Depending on your skills and style we will vary the work so that you can try things you haven't done before and can experience new ways of working.

Ideally 1 or 2 days a week for a few months, alternatively 2 weeks at a time. We are open to suggestions.

We are looking for someone who wants to contribute, is not afraid of hard work and getting their hands dirty. The role is not a paid position, but the right person may be offered a paid role afterwards.

**Applications are accepted through:** Email your resume to [Crystal@MyMocks.com](mailto:Crystal@MyMocks.com)



## Kingsway Financial Assessments – Accounting Work Experience Programs

This could be a great opportunity for **2nd** or **3rd year** undergraduate students, or postgraduate students, to obtain relevant work experience.

Based in the Sydney CBD (Martin Place), Kingsway conducts financial assessments on all types of companies including public & private, trusts, partnerships and sole traders with a focus on the construction and technology industries.

To be considered for this position you must have completed 1st year accounting subjects. Proficiency in Microsoft Excel is essential. Work experience is voluntary and unpaid, however work experience students receive an allowance to cover travel and work-related expenses during their work experience period.

To express your interest, email the following to [info@kingswaygroup.com.au](mailto:info@kingswaygroup.com.au)

- 1) A cover letter stating why you would like to get this experience.
- 2) Your resume and academic qualifications to date.
- 3) Your available times for the next semester.

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## Additional Resources

There are additional resources available to Students on the Internet which provides comprehensive information on hundreds of Australian employers with graduate programs and list available programs also. On the websites you will find a detailed search engine which will help you find the right job!



Visit [www.gradconnection.com.au](http://www.gradconnection.com.au)

For Graduates

**unigrad**

Visit <http://www.unigrad.com.au/>



For Undergraduates

**univac**

Visit [www.univac.com.au](http://www.univac.com.au)



To view either please visit <http://www.graduateopportunities.com/>

Both Graduate Opportunities and Unigrad publish a printed guide listing available graduate programs and offers career advice. The publications will be available to Students as of mid to late February from the CEO and central career services.

You can also visit the Sydney University Careers Centre Website on <http://www.careers.usyd.edu.au>

And of course your first port of call should always be the CEO website. The opportunities advertised on our website come from employers who have specifically approached the CEO seeking Sydney University students. Visit <http://www.econ.usyd.edu.au/careers/jobs/>

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## EVENTS & ACTIVITIES

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### Australian Computer Society - International Young IT Conference

Learn about emerging technologies; develop your skills in management, leadership, time management and more; find out what's involved in working overseas or starting your own business; and be inspired by a first-class selection of speakers. There's also time to network with fellow participants, speakers, sponsors, CIOs and potential future employers

**Date:** 3 & 4 September 2009

**Location:** Darling Harbour - Sydney

**Register at** <http://www.acs.org.au/youngit/2009conference/>



Millward Brown Market Research Award 2009

Are you interested in Marketing and Market Research? Millward Brown is launching their Market Research Award here at the University of Sydney for the first time. This is your opportunity to work on a real life campaign with a team of marketers. This is your chance to:

- Put into practice the marketing principles you have learnt.
- Test your skills against students from other universities.
- Gain Monetary incentives and potential for work experience

For more information, go to [www.econ.usyd.edu.au/careers/events](http://www.econ.usyd.edu.au/careers/events)

Or visit their facebook site at <http://www.facebook.com/pages/V-Raw-Millward-Brown-Market-Research-Award/114125684999>

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## CLUBS AND SOCIETIES EVENTS

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### Humanitarian Week



**Week 9** this semester will see the students of Sydney University educated and inspired by the campus-wide activities of 'Humanitarian Week', an annual extravaganza which utilises the combined powers of the pre-eminent USYD humanitarian societies in order to mobilise action upon pressing humanitarian issues. Featuring events as diverse as letter writing campaigns, teaching computer skills to refugees, an international development careers fair, and a MiniMUN, this interdisciplinary event provides points of interaction for students of all degrees.

For more information, and a complete list of events, search for Humanitarian Week on facebook, or visit our website- [www.humanitarianweek.org.au](http://www.humanitarianweek.org.au)



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Got a bright idea? Want to win a share of \$10,000?



The Sydney Genesis Business Plan Competition is an exciting initiative from the Genesis Business Plan Committee in association with the Young Entrepreneurship Society that provides the opportunity to present your business plan in front of a panel of industry professionals, university academics and fellow peers.

The competitors will attend a series of workshops to develop skills in the area of marketing, strategy, finance and pitching to investors.

All you have to do for the first round is submit a one page elevator pitch outlining your idea to [competition@econ.usyd.edu.au](mailto:competition@econ.usyd.edu.au) by **Monday 21st September 2009**. This is your chance to start your business career and learn the practical skills to make your business a success.

For more information, visit <http://ierg.econ.usyd.edu.au/genesis>



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